

**Supreme Court of the State of New York
Appellate Division: Second Department**

Notice of Change of Circumstances – Responsibility of Counsel

Attorneys with causes pending in the Appellate Division, Second Department must notify the court immediately when (1) a matter or any issue therein has been settled, (2) a matter or any issue therein has been rendered moot, or (3) a cause should not be calendared because of the death of a party, bankruptcy or other appropriate event (see, 22 NYCRR 1250.2[c]). Any such notification shall be followed by an application for appropriate relief. Failure of counsel to promptly notify the court could result in the imposition of sanctions. Notice may be sent to the Clerk of the Court by e-mail to ad2clerk@nycourts.gov